



Board Meeting  
20<sup>th</sup> August 2019  
10.30am  
Corran Halls

Present: Andrew Nisbet, Independent Board Member  
Mairi Coleman, Independent Board Member  
Charles Brodie, Chair (Skype)  
Councillor Graham Hardie  
Councillor Jim Anderson  
Councillor Jim Lynch  
Kevin Anderson, General Manager  
Diane McMillan, Business Support Officer  
Nicola Hackett, Business Development Manager  
Pat McCann Business Operations Manager

No.	Item
1.	<b>Apologies</b> Mary Watt
2.	<b>Any Other Competent Business to be Considered at end of Meeting</b>
3.	<b>Declaration of Interest</b> Andrew Nisbet declared a non-financial interest in respect of Victoria Halls Storage Project and advised he was a member of the Helensburgh Arts Society.
4.	<b>Minutes From Board Meeting 240419</b> The minutes from the previous board meeting were proposed by Andrew Nisbet and seconded by Mairi Coleman <b>Decision</b> The minutes were approved
5.	<b>Finance and Sub Committee 260219</b> <b>Motion</b> Board was asked to agree the new earmarked reserve proposals <b>Decision</b> The Board agreed the update. <b>Draft Annual Financial Statements</b> <b>Motion</b> Board was asked to agree that the Trading Account Audit be incorporated into Group Audit. <b>Decision</b> All Board members agreed to incorporate into the Group Audit
6.	<b>Change to Standing Orders</b> <b>Motion</b> Board was asked to agree the proposed changes to the Standing Orders to better reflect attendance at Board Meeting <b>Decision:</b>

	Board agreed to the change of Standing Order. For future Board Meetings a quorum of 4 members is required and 2 members for Sub Committees
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7.	<b>Risk Register Update</b> <b>Motion</b> Board asked to note the content of the risk register and to agree no changes from previous version <b>Decision:</b> Board agreed the detail of the risk register
8.	<b>Liaison Reports</b> <b>Restricted</b>
9.	<b>Annual Report</b> <b>Restricted</b>
10.	<b>Business Development Update</b> <b>Restricted</b>
11.	<b>Business Operations Update</b> <b>Restricted</b>
12.	<b>Schedule of Meeting Dates</b> Dates and venues were circulated
13.	<b>Date of next meeting</b> 20th November 2019, Queens Hall, Dunoon